



T.E.E.N. IDL STUDIO REQUEST FORM

All applications will be approved or denied by the TEEN Director. Applicants will receive notification from the director regarding their request. This request is only for use of the IDL studio. You will need to contact the district administration for contracting personnel to facilitate the studio for the times needed.

Return completed form to:

Brandi Hendrix, TEEN Director
701 E. Main
Marion, KS 66861
Fax: 620.382.6021
brandi@usd408.com

Contact Information:

Requester's Name: _____

Address: _____

City/State/Zip: _____

Telephone Number: (day) _____ (cell) _____

Studio/high school location: _____

Description of Activity needing IDL equipment:

Date(s) & time(s) needed:

Connectivity information:

How will you be connecting to the other sites? (Manual dial or automatic connection)

Sending Site:

Receiving site(s):