

TEEN Virtual Academy 2024-25 School Year



Student Enrollment Form--Age 19 and Under (as of Sept. 20, 2024)

Personal Information

Student

Legal Name: _____

Last

First

M.I.

Maiden

Enroll Date

Address: _____

Street Address

City

State

ZIP Code

Student Phone: _____

Student Email: _____

Father Name: _____

Father Email: _____

Mother Name: _____

Mother Email: _____

Father Phone: _____

Mother Phone: _____

Student lives with: _____

Date of Birth: _____ Social Security No.: _____ Gender: Male Female

Which school district does the student currently reside in?
 USD 398 USD 408 USD 410 USD 487 OTHER List Other: _____

The student is a resident of Kansas? YES NO

The student has previously earned a high school diploma? YES NO

The student is homeless? YES NO

The student has previously been expelled or suspended from school(s)? YES NO

Name and location of your last school attended: _____

I give the TEEN Virtual Academy permission to request records from my previous school(s)? YES NO

I give the TEEN Virtual Academy permission to release information pertinent to my educational progress to the following: Court Services Community Corrections DCF Other Contact Person: _____

Select one or more races from the following racial groups: American Indian/Alaska Native Asian Black or African American Native Hawaiian/Other Pacific Islander White

Are you of Hispanic/Latino/Spanish origin? YES NO

Are there any health issues TVA should know about? _____

Emergency Contact (other than parent/guardian): _____

Home Language Survey

Upon enrollment, every student or parent/guardian must be given a Home Language Survey. This survey will be used to determine which students should be assessed for English proficiency. Knowledge of, or exposure to another language does not, in itself, qualify a student for ESOL services. If a language other than English is indicated in the questions below, the student will be assessed to determine eligibility for English for Speakers of Other Languages (ESOL) services. Please complete one form for each child.

STUDENT LANGUAGE INFORMATION

What language did your child first learn to speak/use?	English <input type="checkbox"/>	Spanish <input type="checkbox"/>	Other <input type="checkbox"/>
What language does your child speak/use at home?	English <input type="checkbox"/>	Spanish <input type="checkbox"/>	Other <input type="checkbox"/>
What language do you speak/use with your child?	English <input type="checkbox"/>	Spanish <input type="checkbox"/>	Other <input type="checkbox"/>
What language do the adults regularly present or living in your home speak/use while in the presence of your child?	English <input type="checkbox"/>	Spanish <input type="checkbox"/>	Other <input type="checkbox"/>
Date first enrolled in a school in the U.S.	_____		

PARENT LANGUAGE INFORMATION

Which language do you prefer?	English <input type="checkbox"/>	Spanish <input type="checkbox"/>	Other <input type="checkbox"/>
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Migrant Education Program Information

The Migrant Education Program (MEP) is authorized by Title I Part C of the Elementary and Secondary Education Act of 1965 (ESEA). The MEP provides formula grants to local education agencies to establish or improve education programs for children who may qualify for the Migrant Program. Please help us determine your child's eligibility for the Migrant Program by responding to the following questions.

Has your family moved in the last 36 months to obtain agriculture or fishing related work?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
If yes, was the move from one school district to another?	YES <input type="checkbox"/>	NO <input type="checkbox"/>

I certify that the information on this enrollment form is accurate and complete.

Parent/Guardian Signature (required if student is 17 and Under): _____

Date: _____

Student Signature: _____

Date: _____

**TEEN Virtual Academy
Student Contract
2024-25
19 and Under Student (As of September 20, 2024)**

As a student enrolled in the TEEN Virtual Academy, I agree to the following:

1. I understand it is my responsibility to promote academic integrity and hereby promise to complete my own schoolwork using my own effort and abilities. I will not use the internet to plagiarize work. I will not provide unethical academic assistance to other students, nor will I accept unethical academic assistance from anyone or other outside sources while enrolled as a student of the TEEN Virtual Academy. I understand that any violation of academic integrity may result in disciplinary action by the school administration and may be grounds for dismissal from the program.
2. I agree to complete all assignments and projects assigned for each of my classes in a timely manner. Furthermore, I will participate in and complete each course in which I am enrolled.
3. **I understand that I must be logged in and working on my courses on the two count days for 6 hours each day (excluding breaks and meals) with 59 or less minutes of idle time. These days will be scheduled by the TEEN Virtual Academy. For non-Edgenuity courses, a Student Activity Log will be required and must be signed by my parent/guardian.**

Two (2) 6-hour count days:	COUNT DAY 1	July 1 – Sept. 19
	COUNT DAY 2	Sept. 21 – Oct. 3

4. I understand that I will be required to take proctored Kansas State Assessments at a time and location designated by the TEEN Virtual Academy.
5. I understand that I will be required to take proctored final exams for each course I am enrolled in.
6. I will respond to communication from teachers or staff members within 24 hours on school days.
7. I agree to abide by the policies listed in the TEEN Virtual Academy Handbook.
8. I understand that failure to maintain satisfactory academic progress (grades, progress, or attendance) will result in possible dismissal from the program.
9. I understand that if I choose to use a TEEN Virtual Academy computer for my studies, I am responsible for all damages that occur while the computer is checked out to me. I am also aware that the laptop is filtered and my school google account is monitored, and the district can view my searches.

My signature below indicates that I understand and will abide by the terms of this student contract as written above and in the TEEN Virtual Academy Handbook.

Signature of Student _____ Date _____

**TEEN Virtual Academy
Parent/Guardian Contract
(For students age 17 and under)
2024-25**

As a parent/guardian of a child who is enrolling in the TEEN Virtual Academy, I agree to the terms and conditions of the Student Contract, and I have read and understand the following Parent/Guardian Contract:

1. I understand the importance of supporting my child's effort to maintain academic integrity in regards to completing assignments, projects, papers, and exams online. I will not provide unethical academic assistance to my child, but will provide learning support by monitoring his or her online efforts to complete assignments, projects, papers, and exams in an honest and ethical manner. I understand that any violation of academic integrity will result in disciplinary action, and may be grounds for dismissal from the program.

2. I understand that it is my responsibility to provide and pay an Internet Service Provider (ISP) for a high-speed connection to the Internet.

3. I understand that I must maintain an email address for school communication and that my child(ren) must also have email account for communication with their teachers. A student email account will be provided.

5. I am responsible for monitoring my child's class work and study schedule.

6. I understand that my student must be online and working on their courses for 6 hours (excluding breaks and meals) on the set "count days". These two count days will be scheduled by the TEEN Virtual Academy. For Non-Edgenuity courses, I will be required to complete and sign a Student Activity Log and return it to the TEEN Virtual Academy director by September 30. For all courses, I will be required to monitor and supervise my student's work on the count days.

Two (2) 6-hour count days:	COUNT DAY 1	July 1-Sept. 19
	COUNT DAY 2	Sept. 21-Oct. 3

7. I understand that my child may have to report on-site at the district or to a location designated by the TEEN Virtual Academy for all mandated state and local assessments. Information concerning assessments will be sent to parents/guardians.

8. I will read all announcements/calendar items/email and text correspondence and remain up-to-date with events and activities that are available for my child(ren).

9. I will read and reply to emails or other communications from the school within 24 hours of receipt on school days.

10. I understand it is my responsibility to notify the TEEN Virtual Academy immediately in case of any problem with email, logging onto the network, or accessing the curriculum.

11. I understand that TVA/home district is able to view searched content in your home either on a school issued laptop or a personal laptop when logged into the student's district google account.

12. I understand that I am liable for the cost of replacement (including repair) for willfully damaged, lost, or destroyed books, laptop, software, or other property issued me from the TEEN Virtual Academy or my home district. All materials, including the laptop, must be returned at completion and/or withdrawal from the TEEN Virtual Academy. If the laptop/other property is not returned within 30 days of withdrawal/graduation, it will be reported as stolen to the proper authorities.

13. I understand that my child's failure to make satisfactory academic progress (poor grades, attendance, or failure to meet progress goals) will result in possible withdrawal from the program as well as truancy reporting.

My signature below indicates that I understand the terms of the Parent/Guardian Contract, Student Contract, TVA Handbook and the virtual program policies as described.

Signature of Parent: _____ Date: _____

TEEN Virtual Academy
Technology Usage Agreement/Computer Care Contract
2024-25

1. Never share your passwords. You are accountable for all access to websites, computers, and technology for which you are assigned.
2. Treat all technology with respect. Do not vandalize any technology equipment. Deliberate attempts to degrade the computer networks or to disrupt system performance will result in disciplinary action.
3. Obey rules of copyright, trademark and license restrictions.
4. Avoid any technology activity, which is illegal or involves inappropriate language, pictures, or graphics. E-mail and all other forms of electronic communication are to be used in a responsible manner. Students may not use vulgar, derogatory, or obscene language.
5. Do not give out any personal information, anonymous, or false information on the Internet. Students should consult a parent/guardian if they are in question about sharing any information.
6. Class work is always the priority for virtual program issued computers. Students who are declared absent because of not completing work will be required to return the program issued laptop.
7. Students may not engage in personal attacks or harassment of others, and may not post information about other students or teachers online without their permission.
8. Students will not attempt to install any software, including file sharing programs.
9. Expect all email, files and/or web history to be subject to inspection by the TEEN Virtual Academy/home district. Laptops are filtered for content at your home and content searched is viewable by TVA/home district. School issued Google accounts used on personal computers can also be monitored.
10. Report any inappropriate material immediately to the TEEN Virtual Academy.
11. Students will not use technology and related digital communications to bully, harass, threaten, or discriminate against peers or adults.
12. If a laptop is stolen, it should be reported to the local police through the TEEN Virtual Academy office.
13. Laptops should be protected from food, drink, younger siblings, pets, and extreme temperatures.
14. Students will return their laptop within 30 days of graduating or withdrawing from the program. If the laptop is not returned, it will be considered stolen and the police in your area will be notified.
15. I understand that failure to abide by the components of this agreement may result in suspension or expulsion from the TEEN Virtual Academy. Any violation of these rules will result in disciplinary action.
17. Parents and/or legal guardians give permission for their child to use various user accounts that require parental permission. These accounts will be created for the purpose of aiding in the academic learning process during your child's enrollment in the TEEN Virtual Academy. These accounts include, but are not limited to, Edgenuity, Canvas and Google Apps. for Education. Your student will also be provided a school email account to use for communication with teachers/program administration.

My signature below indicates that I understand the terms of this agreement and its policies concerning technology usage as written above, and accept responsibility for adhering to this agreement.

Signature of Student: _____ Date: _____

Signature of Parent/Guardian (if student 17 and under): _____ Date: _____

Userscript and Bot Usage—Edgenuity Courses

TEEN Virtual Academy Policy

A userscript is a program for modifying web pages to enhance browsing by adding shortcut buttons and keyboard shortcuts, controlling playback speeds, and so on. Students may use them to automate certain aspects of course completion. For example, a student may add a browser extension that attempts to click buttons or fill in fields in our system. In general, a userscript or bot is doing the work for the student automatically.

Edgenuity has implemented a userscript detection program. If Edgenuity detects userscript/bot usage the student will be logged out of Edgenuity and sent the message “Academic Integrity concern detected – you have been logged out of Edgenuity.”

Consequences for Userscript Detection

First Offense: If a student account is flagged with a userscript logout from Edgenuity, all of the student’s active classes will be reset back to the beginning of the units the student was working on when the userscript was detected. The student will have to redo all of the work for that unit in each of the active classes.

Second Offense: If the student account is flagged a second time, the student will be required to start all active classes over from the beginning of the coursework. If the student is not able to redo and finish a class before the semester deadlines, they will forfeit credit for that class and receive an F on their transcript.

Third Offense: If a student account is flagged a third time, the student will not be allowed to enroll in the next semester as a TEEN Virtual Academy student.

Parent Signature _____ Date _____

Student Signature _____ Date _____

TEEN Virtual Academy

PERMISSION TO DISCLOSE STUDENT INFORMATION

The TEEN Virtual Academy may disclose appropriately designated information to the public. We need permission from the student (if 18 years and older) or the parent of the student (if 17 years and younger) to disclose information.

Examples included but not limited to:

- An activity or sports program, showing such information as, name, grade level, height, weight, activities and photograph
- A yearbook (either in print or online), such as name, grade level, activities, and photograph
- Honor roll or other recognition lists
- Graduation programs
- TEEN Virtual Academy/District web site(s) and social networking site(s), showing such information as, name, grade level, activities and photograph

Please see your school district's FERPA notice for more information.

I give the TEEN Virtual Academy permission to disclose this information.

Parent Signature (if student 17 years old and under)

Student Signature (if 18 years old and older)