

**TECHNOLOGY EXCELLENCE IN EDUCATION NETWORK**  
**August 15, 2018, Regular Board Meeting Minutes**  
**USD 408 Marion – Florence District Office**  
**6:00 p.m.**

**Members Present:**

**Mark Rooker, Chairperson**  
**Clark**  
**Mark Wendt**

**Jan Helmer**

**Shayla**

**Members Absent:**

**Anita Svoboda**

**Others Present:**

**Lena Kleiner, Director**

**Jerry Hinerman, Clerk**

**1. Call to Order**

Mark Rooker called the meeting to order at 6:04 p.m.

**2. Approval of Agenda**

Jan Helmer moved to approve the agenda. Motion seconded by Mark Wendt. Carried 4-0.

**3. Approval of Board Minutes**

Mark Wendt moved to approve the minutes of the July 18, 2018, regular board meeting. Motion seconded by Shayla Clark. Carried 4-0.

**4. Approval of Payment of Bills and Financial Reports**

Mark Wendt moved to approve the payment of bills totaling \$51,757.49 and the August 15, 2018, Income and Expense Reports. Motion seconded by Jan Helmer. Carried 4-0.

**5. Business Items**

a. TEEN Interlocal Budget

The Board approved the TEEN Interlocal budget as part of a joint motion approving the budget and the Director's compensation. See the action under Item 5c Director Compensation below.

b. Director Evaluation

Executive Session for Personnel

Mark Rooker moved for the Board to go into executive session at 6:25 p.m. to discuss the Director's evaluation pursuant to the non-elected personnel exception under the Kansas Open Meetings Act (KOMA) and to return to open meeting at 6:40 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Mark Wendt. Carried 4-0.

The Board invited the Clerk of the Board into the executive session at 6:35 p.m.

The Clerk of the Board left the executive session at 6:40 p.m.

**Regular Session**

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Mark Rooker moved for the Board to go into executive session at 6:40 p.m. to discuss the Director's evaluation pursuant to the non-elected personnel exception under the Kansas Open Meetings Act (KOMA) and to return to open meeting at 6:45 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Mark Wendt. Carried 4-0.

**Regular Session**

- c. Director Compensation  
Mark Wendt moved to approve a 3.00% increase in salary for TEEN Director Lena Kleiner for Fiscal Year 2019, to approve a monthly health insurance contribution equal to the premium of the ESSDACK Health Insurance Group \$1,300 deductible family health insurance, and to approve the Fiscal Year 2019 interlocal budget with the additional Director's compensation and benefits included. Motion seconded by Jan Helmer. Carried 4-0.
- d. Current Mission and Vision Review  
Mark Wendt moved to maintain the current TEEN mission and vision statements. Motion seconded by Jan Helmer. Carried 4-0.
- e. Disposal of Mobile IDL Equipment  
Jan Helmer moved to approve the disposal of mobile IDL equipment and accessories. Motion seconded by Mark Wendt. Carried 4-0.

**6. Next Meeting**

**7. Adjournment**

Mark Rooker adjourned the meeting at 6:55 p.m.

Jerry Hinerman, Clerk