

**TECHNOLOGY EXCELLENCE IN EDUCATION NETWORK**  
**February 15, 2017, Regular Board Meeting Minutes**  
**USD 408 Marion – Florence District Office**  
**6:00 p.m.**

**Members Present:**

Jan Helmer, Vice Chairperson

Jeff Bina

Shayla Clark

**Absent:**

Mark Rooker

Mark Wendt

**Others Present:**

Lena Kleiner, Director

Jerry Hinerman, Clerk

**1. Call to Order**

Jan Helmer called the meeting to order at 6:00 p.m.

**2. Approval of Agenda**

Jeff Bina moved to approve the agenda. Motion seconded by Shayla Clark. Carried 3-0.

**3. Approval of Minutes**

Jan Helmer moved to approve the minutes of the January 18, 2017, regular board meeting. Motion seconded by Shayla Clark. Carried 3-0.

**4. Approval of Payment of Bills and Financial Reports**

Jeff Bina moved to approve the payment of bills totaling \$40,371.43 and the February 15, 2017, Income and Expense Reports. Motion seconded by Shayla Clark. Carried 3-0.

**5. Business Items**

a. TEEN Director Responsibilities Document

Jan Helmer moved to approve the revised TEEN Executive Director responsibilities document in the TEEN Operational Policies and Procedures Manual as presented. Motion seconded by Jeff Bina. Carried 3-0.

a. TEEN Mashup Keynote Speaker

Jeff Bina moved to approve the contract for \$3,500 for Anne Truger to be the 2018 TEEN Mashup In-Service Keynote Speaker. Motion seconded by Shayla Clark. Carried 3-0.

**6. Other/Discussion**

- a. TEEN Cash Balance
- b. Education Superhighway Website
- c. New Network Setup/One Firewall
- d. Online/IDL Enrollment for Spring Semester
- e. Aging IDL Studios
- f. TEEN Mashup
- g. TEEN Virtual Academy Update

**7. Next Meeting**

**8. Adjournment**

Jan Helmer adjourned the meeting at 6:39 p.m.

Jerry Hinerman, Clerk