

**TECHNOLOGY EXCELLENCE IN EDUCATION NETWORK**  
**January 18, 2023, Regular Board Meeting Minutes**  
**USD 408 Marion – Florence District Office**  
**6:00 p.m.**

**Members Present:**

**Mark Wendt, Chairperson**  
**Eric Carlson**

**Jan Helmer**  
**Jessey Hiebert**

**Member Absent”**

**Stacey Parks**

**Others Present:**

**Lena Kleiner, Director**

**Jerry Hinerman, Clerk**

**1. Call to Order**

Mark Wendt called the meeting to order at 6:02 p.m.

**2. Election of Officers**

Eric Carlson moved to appoint Mark Wendt as Chairperson of the TEEN Board for 2023 and Jan Helmer as Vice Chairperson of the TEEN Board for 2023. Motion seconded by Jessey Hiebert. Carried 4-0

**3. Approval of Agenda**

Jan Helmer moved to approve the agenda. Motion seconded by Jessey Hiebert. Carried 4-0.

**4. Approval of Board Minutes**

Jan Helmer moved to approve the minutes of the December 21, 2022, regular board meeting. Motion seconded by Jessey Hiebert. Carried 4-0.

**5. Approval of Payment of Bills and Financial Reports**

Jan Helmer moved to approve the payment of bills totaling \$9,031.61 and the January 18, 2023, Income and Expense Reports. Motion seconded by Eric Carlson. Carried 4-0.

**6. Business Items**

a. Authorized Signers

Jessey Hiebert moved to approve the following list of persons as authorized to write checks and conduct other financial functions for TEEN. Motion seconded by Jan Helmer.

Motion carried 4-0

Mark Wendt, TEEN Board Chairperson  
Jan Helmer, TEEN Board Vice Chairperson  
Jerry Hinerman, TEEN Clerk of the Board  
Carla Harmon, TEEN Treasurer  
Pati Funk, USD 410 District Office Administrative Assistant

b. TEEN Director Contract

Mark Wendt moved to extend the contract of TEEN Director Lena Kleiner for a period of one year through June 30, 2025. Motion seconded by Jan Helmer. Carried 4-0.

c. Fiber Lease

The Board took no action.

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**7. Other/Discussion**

- a. Firewall Project
- b. Spring TEEN Online Classes
- c. TEEN Virtual Academy Update
- d. TEEN Mashup Keynote Speaker
- e. Teacher Recruiting Proposal

**8. Next Meeting**

**9. Adjournment**

Mark Wendt adjourned the meeting at 6:48 p.m.

Jerry Hinerman, Clerk