

TECHNOLOGY EXCELLENCE IN EDUCATION NETWORK
July 23, 2014, Regular Board Meeting Minutes
U.S.D. 408 Marion – Florence District Office
6:00 p.m.

Members Present:

Jan Helmer, Vice Chairperson

Jeff Bina

Shayla Clark

Anna Gustafson (arrived at 6:05 p.m.)

Members Absent:

Mark Rooker

Others Present:

Lena Kleiner, Director

Jerry Hinerman, Clerk

1. Call to Order

Jan Helmer called the meeting to order at 6:02 p.m.

2. Approval of Agenda

Shayla Clark moved to approve the agenda. Motion seconded by Jeff Bina. Carried 3-0.

3. Approval of Minutes

Shayla Clark moved to approve the minutes of the June 18, 2014, regular board meeting. Motion seconded by Jeff Bina. Carried 3-0.

Anna Gustafson arrived at 6:05 p.m.

4. Approval of Payment of Bills and Financial Reports

Shayla Clark moved to approve the payment of bills totaling \$47,739.56 and the June 30, 2014, Income and Expenses reports. Motion seconded by Anna Gustafson. Carried 4-0.

5. Election of Officers

Anna Gustafson moved to appoint Mark Rooker as Chairperson. Motion seconded by Shayla Clark. Carried 4-0.

Jeff Bina moved to appoint Jan Helmer as Vice Chairperson. Motion seconded by Anna Gustafson. Carried 4-0.

5. Appointments

- a. Clerk
- b. Treasurer
- c. Bank
- d. Newspaper

Anna Gustafson moved to appoint Jerry Hinerman as TEEN Clerk, to appoint Carla Harmon as TEEN Treasurer, to select Hillsboro State Bank as the bank to continue to handle the TEEN account, and to select the Marion County Record as the official TEEN newspaper. Motion seconded by Jan Helmer. Carried 4-0

July 23, 2014, Regular Board Meeting Minutes

Page 2 of 3

7. Business Items

a. Authorized Signatures

Anna Gustafson moved to approve the following list of persons as authorized to write checks and conduct other financial functions for TEEN. Motion seconded by Shayla Clark.

Carried 4-0.

Mark Rooker, TEEN Board Chairperson

Jan Helmer, TEEN Board Vice-Chairperson

Jerry Hinerman, TEEN Clerk of the Board

Carla Harmon, TEEN Treasurer

Amy Plett, USD 410 District Office Administrative Assistant

b. Authorized Credit Card Holders

Shayla Clark moved to approve Lena Kleiner and Jerry Hinerman as TEEN credit card holders with credit limits of \$10,000. Motion seconded by Jeff Bina. Carried 4-0.

c. Waiver of Generally Accepted Accounting Principles

Jan Helmer moved to adopt the following resolution granting waiver of Generally Accepted Accounting Principles. Motion seconded by Anna Gustafson. Carried 4-0

**Resolution to Waive the Annual Requirement of
Generally Accepted Accounting Principles and Fixed Asset Accounting**

WHEREAS, the Technology Excellence in Education Network, Interlocal 632, Marion and Dickinson Counties, has determined that the financial statements and financial reports for the 2014-2015 school year be prepared in conformity with the requirement of K.S.A. 1981 Supp. 75-1120a as amended by S.B. 5331 enacted by the 1982 Session of the Kansas Legislature are not relevant to the requirements of the cash basis and budget laws of this state and are of no significant value to the Board, Interlocal 632 TEEN, or the members of the general public of this interlocal; and

WHEREAS, there are no revenue bond ordinances or resolutions of said district which require financial statements and financial reports to be prepared in conformity with said act for the school year 2014-2015;

THEREFORE, BE IT RESOLVED, by the Board of Interlocal 632, TEEN, in Marion and Dickinson Counties, in regular meeting duly assembled the 23rd day of July, 2014, that the said Board request the Director of Accounts and Reports to waive the requirements of said law as they apply to the Interlocal for the school year 2014-2015; and

BE IT FURTHER RESOLVED that the said Board shall cause its financial statement and financial reports of the said Interlocal to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of this state.

d. School Improvement Network (PD360) Agreement

Anna Gustafson moved to approve the renewal of the School Improvement Network agreement for \$2,500.00 per year. Motion seconded by Shayla Clark. Carried 4-0.

e. TEEN Board Meeting Meeting Time, Place, and Date

Jeff Bina moved to approve the TEEN Board meetings to begin at 6:00 p.m. and be located at the USD 408 District Office on the third Wednesday of the month. Motion seconded by Shayla Clark. Carried 3-0.

July 23, 2014, Regular Board Meeting Minutes

Page 3 of 3

- f. Annual Board Meeting Dates and Agenda
- g. By-Laws Review

8. Other/Discussion

- a. Bandwidth Guarantee Discussion with Twotrees
- b. ZOOM – Future Changes to KanEd/KanRen Video Services
- c. Disposal of Old Equipment
Jan Helmer moved to authorize TEEN Director Lena Kleiner to dispose of old IDL and other equipment. Motion seconded by Shayla Clark. Carried 4-0.

9. Next Meeting

10. Adjournment

Jan Helmer moved to adjourn the meeting at 6:42 p.m. Motion seconded by Anna Gustafson. Carried 4-0.

Jerry Hinerman, Clerk