

TECHNOLOGY EXCELLENCE IN EDUCATION NETWORK
July 20, 2016, Regular Board Meeting Minutes
USD 408 Marion – Florence District Office
6:00 p.m.

Members Present:

Jan Helmer, Vice Chairperson
Shayla Clark (via telephone)

Jeff Bina
Mark Wendt

Members Absent:

Mark Rooker

Others Present:

Lena Kleiner, Director

Jerry Hinerman, Clerk

1. Call to Order

Jan Helmer called the meeting to order at 6:00 p.m.

2. Approval of Regular and Consent Agenda

Jan Helmer moved to approve the regular agenda with the removal of Items 5d Director Evaluation and 5e Director Compensation and to approve consent agenda. Motion seconded by Mark Wendt. Carried 4-0.

Items on the consent agenda included the following:

- a. Motion to approve the minutes of the June 15, 2016, regular board meeting
- b. Motion to appoint Jerry Hinerman as TEEN Clerk
- c. Motion to appoint Carla Harmon as TEEN Treasurer
- d. Motion to select Hillsboro State Bank as the bank to continue to handle the TEEN account
- e. Motion to select the Marion County Record as the official TEEN newspaper
- f. Motion to approved the following list of persons as authorized to write checks and conduct other financial functions for TEEN:
 - Mark Rooker, TEEN Board Chairperson
 - Jan Helmer, TEEN Board Vice-Person
 - Jerry Hinerman, TEEN Clerk of the Board
 - Carla Harmon, TEEN Treasurer
 - Pati Funk, Hillsboro Middle/High School Secretary
- g. Motion to approve Lena Kleiner and Jerry Hinerman as TEEN credit card holders with credit limits of \$10,000

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- h. Motion to adopt the following resolution granting waiver of Generally Accepted Accounting Principles

**Resolution to Waive the Annual Requirement of
Generally Accepted Accounting Principles and Fixed Asset Accounting**

WHEREAS, the Technology Excellence in Education Network, Interlocal 632, Marion and Dickinson Counties, has determined that the financial statements and financial reports for the 2016-2017 school year be prepared in conformity with the requirement of K.S.A. 1981 Supp. 75-1120a as amended by S.B. 5331 enacted by the 1982 Session of the Kansas Legislature are not relevant to the requirements of the cash basis and budget laws of this state and are of no significant value to the Board, Interlocal 632 TEEN, or the members of the general public of this interlocal; and

WHEREAS, there are no revenue bond ordinances or resolutions of said district which require financial statements and financial reports to be prepared in conformity with said act for the school year 2016-2017;

THEREFORE, BE IT RESOLVED, by the Board of Interlocal 632, TEEN, in Marion and Dickinson Counties, in regular meeting duly assembled the 20th day of July, 2016, that the said Board request the Director of Accounts and Reports to waive the requirements of said law as they apply to the Interlocal for the school year 2016-2017; and

BE IT FURTHER RESOLVED that the said Board shall cause its financial statement and financial reports of the said Interlocal to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of this state.

- i. Motion to approve the TEEN Board meetings to begin at 6:00 p.m. and be located at the USD 408 Marion – Florence District Office on the following dates:

July 20, 2016
August 17, 2016
September 21, 2016
October 19, 2016
November 16, 2016
December 21, 2016
January 18, 2017
February 15, 2017
March 15, 2017
April 19, 2017
May 17, 2017
June 21, 2017

3. **Approval of Payment of Bills and Financial Reports**

Jan Helmer moved to approve the payment of bills totaling \$77,394.05 and the July 20, 2016, Income and Expense Reports. Motion seconded by Jeff Bina.

4. **Election of Officers**

Mark Wendt moved to appoint Mark Rooker as Chairperson and Jan Helmer as Vice-Chairperson of the TEEN Board for 2016 - 2017. Motion seconded by Jeff Bina. Carried 4-0.

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5. Business Items

- a. TEEN Virtual Academy (TVA) Handbook
Mark Wendt moved to approve changing the 18 and under student course completion deadline in the Course Deadline section of the TEEN Virtual Academy handbook to June 15, 2017, at 4:30 p.m. Motion seconded by Jan Helmer. Carried 4-0.
- b. TEEN Policy and Procedures Manual
Jeff Bina moved to approve changing the date for the enrollment count for receiving site assessments and teacher stipends in the TEEN Policy and Procedures Manual from March 1 to February 1 and the local district payment of the teacher stipends from April to March. Motion seconded by Mark Wendt. Carried 4-0.
- c. Audit Contract
Mark Wendt moved to approve the audit contract with Clubine & Rettele Chartered for the Annual TEEN financial audit for an amount not to exceed \$2,300. Motion seconded by Jeff Bina. Carried 4-0.

6. Other/Discussion

- a. Internet Service Switchover/E-Rate Funding
- b. Fiber Cut Update
- c. By-Laws Review

7. Next Meeting

8. Adjournment

Jan Helmer moved to adjourn the meeting at 6:31 p.m. Motion seconded by Mark Wendt. Carried 4-0.

Jerry Hinerman, Clerk