

TECHNOLOGY EXCELLENCE IN EDUCATION NETWORK
July 15, 2020, Regular Board Meeting Minutes
USD 410 Durham – Hillsboro – Lehigh District Office
6:00 p.m.

Members Present:

Mark Rooker, Chairperson
Eric Carlson (via Zoom)
Mark Wendt (via Zoom)

Jan Helmer (via Zoom)
Shayla Clark (via Zoom)

Others Present:

Lena Kleiner, Director

Jerry Hinerman, Clerk

1. Call to Order

Mark Rooker called the meeting to order at 6:07 p.m.

2. Election of Board Officers

Shayla Clark moved to appoint Mark Rooker as Chairperson and Jan Helmer as Vice-Chairperson of the TEEN Board for the 2020 – 2021 school year. Motion seconded by Mark Wendt. Carried 5-0.

3. Approval of Regular and Consent Agenda

Jan Helmer moved to approve the regular and consent agendas. Motion seconded by Shayla Clark. Carried 5-0.

Items on the consent agenda included the following:

- a. Motion to approve the minutes of the June 17, 2020, regular board meeting
- b. Motion to appoint Jerry Hinerman as TEEN Clerk
- c. Motion to appoint Carla Harmon as TEEN Treasurer
- d. Motion to select Hillsboro State Bank as the bank to continue to handle the TEEN account
- e. Motion to select the Marion County Record as the official TEEN newspaper
- f. Motion to approve the following list of persons as authorized to write checks and conduct other financial functions for TEEN:

Mark Rooker, TEEN Board Chairperson
Jan Helmer, TEEN Board Vice-Person
Jerry Hinerman, TEEN Clerk of the Board
Carla Harmon, TEEN Treasurer
Pati Funk, USD 410 District Office Administrative Assistant

- g. Motion to approve Lena Kleiner and Jerry Hinerman as TEEN credit card holders with credit limits of \$10,000

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- h. Motion to adopt the following resolution granting waiver of Generally Accepted Accounting Principles

**Resolution to Waive the Annual Requirement of
Generally Accepted Accounting Principles and Fixed Asset Accounting**

WHEREAS, the Technology Excellence in Education Network, Interlocal 632, Marion and Dickinson Counties, has determined that the financial statements and financial reports for the 2020-2021 school year be prepared in conformity with the requirement of K.S.A. 1981 Supp. 75-1120a as amended by S.B. 5331 enacted by the 1982 Session of the Kansas Legislature are not relevant to the requirements of the cash basis and budget laws of this state and are of no significant value to the Board, Interlocal 632 TEEN, or the members of the general public of this interlocal; and

WHEREAS, there are no revenue bond ordinances or resolutions of said district which require financial statements and financial reports to be prepared in conformity with said act for the school year 2020-2021;

THEREFORE, BE IT RESOLVED, by the Board of Interlocal 632, TEEN, in Marion and Dickinson Counties, in regular meeting duly assembled the 15th day of July, 2020, that the said Board request the Director of Accounts and Reports to waive the requirements of said law as they apply to the Interlocal for the school year 2020-2021; and

BE IT FURTHER RESOLVED that the said Board shall cause its financial statement and financial reports of the said Interlocal to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of this state.

- i. Motion to approve the TEEN Board meetings to begin at 6:00 p.m. and be located at the USD 408 Marion – Florence District Office on the following dates:

July 15, 2020
August 19, 2020
September 16, 2020
October 21, 2020
November 18, 2020
December 16, 2020
January 20, 2021
February 17, 2021
March 17, 2021
April 21, 2021
May 19, 2021
June 16, 2021

4. Approval of Payment of Bills and Financial Reports

Jan Helmer moved to approve the payment of bills totaling \$174,708.97 and the July 15, 2020, Income and Expense Reports. Motion seconded by Shayla Clark. Carried 5-0.

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5. Business Items

- a. Online Teaching Contracts
- b. TEEN Virtual Academy Teaching Contracts

Mark Wendt moved to approve the issuance of the following contracts. Motion seconded by Jan Helmer. Carried 5-0.

A contract for the 2020 – 2021 school year for Ellen Haslouer to serve as Teaching as a Career online teacher for \$875 per semester plus \$17.50 per student per semester

A contract for the 2020 – 2021 school year for Kim Coover to serve as an Anatomy and Physiology and Health Care Work Experience online teacher for \$1,000 per semester and \$20 per student per semester.

A contract for the 2020 – 2021 school year for Brooke Gursky to serve as a TEEN Virtual Academy Sociology, US Government, 6th Grade – 8th Grade Language Arts, and 6th Grade – 8th Grade Social Studies teacher for \$50 per student beginning a course and \$50 per student completing a course

Executive Session for Personnel

Mark Rooker moved for the Board to go into executive session at 6:32 p.m. with the Clerk of the Board to discuss non-elected personnel pursuant to the non-elected personnel exception under the Kansas Open Meetings Act (KOMA) and to return to open meeting at 6:40 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Jan Helmer. Carried 5-0.

Regular Session

Mark Rooker moved for the Board to go into executive session at 6:40 p.m. with the Clerk of the Board to discuss non-elected personnel pursuant to the non-elected personnel exception under the Kansas Open Meetings Act (KOMA) and to return to open meeting at 6:45 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Jan Helmer. Carried 5-0.

Regular Session

Mark Rooker moved for the Board to go into executive session at 6:45 p.m. with the Clerk of the Board to discuss non-elected personnel pursuant to the non-elected personnel exception under the Kansas Open Meetings Act (KOMA) and to return to open meeting at 6:50 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Jan Helmer. Carried 5-0.

Regular Session

- c. Director Compensation

Mark Rooker moved to approve a \$1,000 increase in salary for TEEN Director Lena Kleiner for Fiscal Year 2021 and to approve a monthly health insurance contribution equal to the premium of the ESSDACK Health Insurance Group \$1,300 deductible family health insurance. Motion seconded by Mark Wendt. Carried 5-0.

6. Other/Discussion

- a. TEEN By-Laws Review
- b. TEEN Virtual Academy Graduation
- c. Online Class Digital Textbooks

7. Next Meeting

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8. Adjournment

Mark Rooker adjourned the meeting at 6:57 p.m.

Jerry Hinerman, Clerk