

TECHNOLOGY EXCELLENCE IN EDUCATION NETWORK
July 14, 2021, Regular Board Meeting Minutes
USD 408 Marion - Florence District Office
6:00 p.m.

Members Present:

Mark Rooker, Chairperson
Eric Carlson (via phone)

Jan Helmer
Mark Wendt

Member Absent:

Shayla Clark

Others Present:

Lena Kleiner, Director

Jerry Hinerman, Clerk

1. Call to Order

Mark Rooker called the meeting to order at 6:02 p.m.

2. Election of Officers

Mark Wendt moved to appoint Mark Rooker as Chairperson and Jan Helmer as Vice-Chairperson of the TEEN Board for a six-month term expiring in January 2022. Motion seconded by Jan Helmer. Carried 4-0.

3. Approval of Regular and Consent Agenda

Jan Helmer moved to approve the regular and consent agendas. Motion seconded by Mark Wendt. Carried 4-0.

Items on the consent agenda included the following:

- a. Motion to approve the minutes of the June 16, 2021, regular board meeting
- b. Motion to appoint Jerry Hinerman as TEEN Clerk
- c. Motion to appoint Carla Harmon as TEEN Treasurer
- d. Motion to select Hillsboro State Bank as the bank to continue to handle the TEEN account
- e. Motion to select the Marion County Record as the official TEEN newspaper
- f. Motion to approve the following list of persons as authorized to write checks and conduct other financial functions for TEEN:

Mark Rooker, TEEN Board Chairperson
Jan Helmer, TEEN Board Vice-Person
Jerry Hinerman, TEEN Clerk of the Board
Carla Harmon, TEEN Treasurer
Pati Funk, USD 410 District Office Administrative Assistant

- g. Motion to approve Lena Kleiner and Jerry Hinerman as TEEN credit card holders with credit limits of \$10,000

- h. Motion to adopt the following resolution granting waiver of Generally Accepted Accounting Principles

**Resolution to Waive the Annual Requirement of
Generally Accepted Accounting Principles and Fixed Asset Accounting**

WHEREAS, the Technology Excellence in Education Network, Interlocal 632, Marion and Dickinson Counties, Kansas, has determined that the financial statements and financial reports for the year ended June 30, 2021, being prepared in conformity with the requirement of K.S.A. 75-1120a(a) are not relevant to the requirements of the cash basis and budget laws of this state and are of no significant value to the Board, Interlocal 632 TEEN, or the members of the general public of this interlocal and

WHEREAS, there are no revenue bond ordinances or other ordinances or resolutions of the Interlocal which require financial statements and financial reports to be prepared in conformity with K.S.A. 75-1120a(a) for the year ended June 30, 2021.

NOW, THEREFORE BE IT RESOLVED, by the Board of Interlocal 632, TEEN, in Marion and Dickinson Counties, Kansas, in regular meeting duly assembled this 14th day of July, 2022, that the said Board waives the requirements of K.S.A. 75-1120a(a) as they apply to the Interlocal for the year ended June 30, 2021.

BE IT FURTHER RESOLVED that the Board shall cause the financial statements and financial reports of the Interlocal to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of this State.

- i. Motion to approve the TEEN Board meetings to begin at 6:00 p.m. and be located at the USD 408 Marion – Florence District Office on the following dates:

July 14, 2021
August 18, 2021
September 15, 2021
October 20, 2021
November 17, 2021
December 15, 2021
January 19, 2022
February 16, 2022
March 16, 2022
April 20, 2022
May 18, 2022
June 15, 2022

4. Approval of Payment of Bills and Financial Reports

Jan Helmer moved to approve the payment of bills totaling \$218,278.27 and the June 30, 2021, Income and Expense Reports. Motion seconded by Mark Wendt. Carried 5-0.

5. Business Items

Mark Rooker moved for the Board to go into executive session at 6:18 p.m. to discuss non-elected personnel pursuant to the non-elected personnel exception under the Kansas Open Meetings Act (KOMA) and to return to open meeting at 6:30 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Jan Helmer. Carried 4-0.

Regular Session

Mark Rooker moved for the Board to go into executive session at 6:30 p.m. to discuss non-elected personnel pursuant to the non-elected personnel exception under the Kansas Open Meetings Act (KOMA) and to return to open meeting at 6:32 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Jan Helmer. Carried 4-0.

Regular Session

- a. USD 410 Agreement for Clerical Support
Mark Wendt moved to approve the USD 410 Agreement for Clerical Support for clerk services to be provided at a rate of \$450 per month and treasurer services to be provided at a rate of \$100 per month. Motion seconded by Jan Helmer. Carried 4-0.
- b. Director Compensation
Mark Wendt moved to approve a \$500 increase in salary for TEEN Director Lena Kleiner for Fiscal Year 2022, to approve a \$1,200 retention bonus with \$600 to be paid in January 2022 and \$600 to be paid in June 2022, and to approve a monthly health insurance contribution equal to the premium of the ESSDACK Health Insurance Group \$1,400 deductible family health insurance. Motion seconded by Jan Helmer. Carried 4-0.
- c. TEEN Director Purchasing Limit
Jan Helmer moved to approve the TEEN Director purchasing limit before prior Board approval to \$10,000. Motion seconded by Mark Wendy. Carried 4-0.

6. Other/Discussion

- a. TEEN By-Laws Review
- b. TEEN Virtual Academy Graduation
- c. Online Class Digital Textbooks

7. Next Meeting

8. Adjournment

Mark Rooker adjourned the meeting at 6:39 p.m.

Jerry Hinerman, Clerk