

TECHNOLOGY EXCELLENCE IN EDUCATION NETWORK
July 21, 2022, Regular Board Meeting Minutes
USD 408 Marion - Florence District Office
6:00 p.m.

Members Present:

Mark Wendt, Chairperson
Jessey Hiebert (via phone)

Eric Carlson
Stacey Parks (via phone)

Member Absent:

Jan Helmer

Others Present:

Lena Kleiner, Director

Jerry Hinerman, Clerk

1. Call to Order

Mark Wendt called the meeting to order at 6:00 p.m.

2. Election of Officers

The Board took no action.

Note: The Board appointed Mark Wendt as its Chairperson for 2022 and Jan Helmer as its Vice Chairperson for 2022 at its January 12, 2022, meeting.

3. Approval of Regular and Consent Agenda

Jessey Hiebert moved to approve the regular and consent agendas. Motion seconded by Eric Carlson. Carried 4-0.

Items on the consent agenda included the following:

- a. Motion to approve the minutes of the June 15, 2022, regular board meeting
- b. Motion to appoint Jerry Hinerman as TEEN Clerk
- c. Motion to appoint Carla Harmon as TEEN Treasurer
- d. Motion to select Vintage Bank Kansas as the bank to continue to handle the TEEN account
- e. Motion to select the Marion County Record as the official TEEN newspaper
- f. Motion to approve the following list of persons as authorized to write checks and conduct other financial functions for TEEN:

Mark Wendt, TEEN Board Chairperson
Jan Helmer, TEEN Board Vice-Person
Jerry Hinerman, TEEN Clerk of the Board
Carla Harmon, TEEN Treasurer
Pati Funk, USD 410 District Office Administrative Assistant

- g. Motion to approve Lena Kleiner and Jerry Hinerman as TEEN credit card holders with credit limits of \$10,000

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- h. Motion to adopt the following resolution granting waiver of Generally Accepted Accounting Principles

**Resolution to Waive the Annual Requirement of
Generally Accepted Accounting Principles and Fixed Asset Accounting**

WHEREAS, the Board of the Technology Excellence in Education Network, Interlocal 632, Marion and Dickinson Counties, Kansas, has determined that the financial statements and financial reports for the year ended June 30, 2023, to be prepared in conformity with the requirements of K.S.A. 75-1120a(a) are not relevant to the requirements of the cash basis and budget laws of this state and are of no significant value to the Board of the Technology Excellence in Education Network, Interlocal 632, or the members of the general public of this interlocal and

WHEREAS, there are no revenue bond ordinances or resolutions or other ordinances or resolutions of the Interlocal which require financial statements and financial reports to be prepared in conformity with. K.S.A. 75-1120a(a) for the year ended June 30, 2023.

NOW, THEREFORE BE IT RESOLVED, by the Board of the Technology Excellence in Education Network, Interlocal 632, in Marion and Dickinson Counties, Kansas, in regular meeting duly assembled this 21st day of July, 2022, that the said Board waives the requirements of K.S.A. 75-1120a(a) as they apply to the Interlocal for the year ended June 30, 2023.

BE IT FURTHER RESOLVED that the Board shall cause the financial statements and financial reports of the Interlocal to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of this State.

- i. Motion to approve the TEEN Board meetings to begin at 6:00 p.m. and be located at the USD 408 Marion – Florence District Office on the following dates:

July 21, 2022
August 17, 2022
September 21, 2022
October 19, 2022
November 16, 2022
December 21, 2022
January 18, 2023
February 15, 2023
March 22, 2023
April 19, 2023
May 17, 2023
June 21, 2023

4. **Approval of Virtual Funding Return**

Eric Carlson moved to approve the virtual funding return of \$12,500 each to USD 398 Peabody – Burns, USD 408 Marion – Florence, USD 410 Durham – Hillsboro – Lehigh, and USD 487 Herington. Motion seconded by Mark Wendt. Carried 4-0

5. **Approval of Payment of Bills and Financial Reports**

Mark Wendt moved to approve the payment of bills totaling \$173,422.25 and the June 30, 2022, Income and Expense Reports. Motion seconded by Eric Carlson. Carried 4-0.

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6. Business Items

- a. Audit Contract
Stacey Parks moved to approve a \$4,500 audit contract with Summer, Spencer & Company, P.A. for the Fiscal Year 2022 TEEN financial audit. Seconded by Jessey Hiebert. Carried 4-0.

- b. Outside Teacher Contracts
Mark Wendt moved to approve the issuance of the following TEEN online and TEEN Virtual Academy teacher work agreements. Motion seconded by Stacey Parks. Carried 4-0.

A contract for the 2022 – 2023 school year for Kim Coover to serve as an Anatomy and Physiology (Year-Long Course) and Health Care Work Experience (Year-Long Course) online teacher for \$1,000 per semester and \$20 per student per semester per course

A contract for the 2022 – 2023 school year for Ellen Haslouer to serve as a Teaching as a Career (Year-Long Course) online teacher for \$880 per semester plus \$17.50 per student per semester per course

A contract for the 2022 – 2023 school year for Elanor Klenda to serve as an Introduction to Health Care (Year-Long Course) and Introduction to Health Care (Semester Course) online teacher for \$1,000 per semester and \$20 per student per semester per course

- c. E-Rate Consulting Services Agreement
Eric Carlson moved to approve a \$2,200 e-rate consulting services agreement with BTU Consultants, LLC for 2022 – 2023. Motion seconded by Stacey Parks. Carried 3-0.

Mark Wendt moved for the Board to go into executive session at 6:27 p.m. to discuss non-elected personnel pursuant to the non-elected personnel exception under the Kansas Open Meetings Act (KOMA) and to return to open meeting at 6:45 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Jessey Hiebert. Carried 4-0.

Regular Session

- d. Director Compensation
Eric Carlson moved to approve a 4.19% increase in salary for TEEN Director Lena Kleiner for Fiscal Year 2023, to approve a \$1,200 retention bonus with \$600 to be paid in January 2023 and \$600 to be paid in June 2023, and to approve a monthly health insurance contribution equal to the premium of the ESSDACK Health Insurance Group \$1,400 deductible family health insurance.

7. Other/Discussion

- a. TEEN By-Laws Review
b. TEEN Virtual Academy Graduation

8. Next Meeting

9. Adjournment

Mark Wendt adjourned the meeting at 6:48 p.m.

Jerry Hinerman, Clerk