

TECHNOLOGY EXCELLENCE IN EDUCATION NETWORK
July 17, 2024, Regular Board Meeting Minutes
USD 408 Marion - Florence District Office
6:00 p.m.

Members Present:

Mark Wendt, Chairperson
Jessey Hiebert

Eric Carlson (via phone)

Members Absent:

Jan Helmer

Brian Simmonds

Others Present:

Lena Kleiner, Director

Jerry Hinerman, Clerk

1. Call to Order

Mark Wendt called the meeting to order at 6:00 p.m.

2. Approval of Regular and Consent Agenda

Jessey Hiebert moved to approve the regular and consent agendas. Motion seconded by Mark Wendt. Carried 3-0.

Items on the consent agenda included the following:

- a. Motion to approve the minutes of the June 19, 2024, regular board meeting
- b. Motion to appoint Jerry Hinerman as TEEN Clerk
- c. Motion to appoint Carla Harmon as TEEN Treasurer
- d. Motion to select Central National Bank as the bank to continue to handle the TEEN account
- e. Motion to select the Marion County Record as the official TEEN newspaper
- f. Motion to approve the following list of persons as authorized to write checks and conduct other financial functions for TEEN:

Mark Wendt, TEEN Board Chairperson
Jan Helmer, TEEN Board Vice Chairperson
Jerry Hinerman, TEEN Clerk of the Board
Carla Harmon, TEEN Treasurer
Pati Funk, USD 410 District Office Administrative Assistant

- g. Motion to approve Lena Kleiner and Jerry Hinerman as TEEN credit card holders with credit limits of \$10,000

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- h. Motion to adopt the following resolution granting waiver of Generally Accepted Accounting Principles

**Resolution to Waive the Annual Requirement of
Generally Accepted Accounting Principles and Fixed Asset Accounting**

WHEREAS, the Board of the Technology Excellence in Education Network, Interlocal 632, Marion and Dickinson Counties, Kansas, has determined that the financial statements and financial reports for the year ended June 30, 2025, to be prepared in conformity with the requirements of K.S.A. 75-1120a(a) are not relevant to the requirements of the cash basis and budget laws of this state and are of no significant value to the Board of the Technology Excellence in Education Network, Interlocal 632, or the members of the general public of this interlocal and

WHEREAS, there are no revenue bond ordinances or resolutions or other ordinances or resolutions of the Interlocal which require financial statements and financial reports to be prepared in conformity with. K.S.A. 75-1120a(a) for the year ended June 30, 2025.

NOW, THEREFORE BE IT RESOLVED, by the Board of the Technology Excellence in Education Network, Interlocal 632, in Marion and Dickinson Counties, Kansas, in regular meeting duly assembled this 17th day of July, 2024, that the said Board waives the requirements of K.S.A. 75-1120a(a) as they apply to the Interlocal for the year ended June 30, 2025.

BE IT FURTHER RESOLVED that the Board shall cause the financial statements and financial reports of the Interlocal to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of this State.

- i. Motion to approve the TEEN Board meetings to begin at 6:00 p.m. and be located at the USD 408 Marion – Florence District Office on the following dates:

July 17, 2024
August 21, 2024
September 18, 2024
October 16, 2024
November 20, 2024
December 18, 2024
January 15, 2025
February 19, 2025
March 12, 2025
April 16, 2025
May 21, 2025
June 18, 2025

3. Approval of Virtual Funding Return

Mark Wendt moved to approve the virtual funding return of \$7,500 each to USD 398 Peabody – Burns, USD 408 Marion – Florence, USD 410 Durham – Hillsboro – Lehigh, and USD 487 Herington. Motion seconded by Jessey Hiebert. Carried 3-0

4. Approval of Payment of Bills and Financial Reports

Mark Wendt moved to approve the payment of bills totaling \$159,841.28 and the June 30, 2024, Income and Expense Reports. Motion seconded by Jessey Hiebert. Carried 3-0.

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5. Business Items

- a. Userscript and Bot Usage TEEN Virtual Academy Policy
Mark Wendt moved to approve the Userscript and Bot Usage TEEN Virtual Academy policy to be included with the TEEN Virtual Enrollment Documents. Motion seconded by Jessey Hiebert. Carried 3-0.
- b. Audit Engagement Letter
Jessey Hiebert moved to approve the audit engagement letter with SSC CPAs, P.A. for the Fiscal Year 2024 TEEN audit at a cost of \$6,500. Motion seconded by Mark Wendt. Carried 3-0.

Mark Wendt moved for the Board to go into executive session at 6:25 p.m. to discuss non-elected personnel performance pursuant to the non-elected personnel exception under the Kansas Open Meetings Act (KOMA) and to return to open meeting at 6:30 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Jessey Hiebert. Carried 3-0.

Regular Session

- c. Director Compensation
Mark Wendt moved to approve a 5.87% increase in salary for TEEN Director Lena Kleiner for Fiscal Year 2025, to approve a monthly health insurance contribution equal to the premium of the ESSDACK Health Insurance Group \$1,600 deductible family health insurance, and to approve a 403(b) employer matching contribution of up to \$75 per month. Motion seconded by Jessey Hiebert. Carried 3-0.
- d. Revised USD 410 Agreement for Clerical Support
Eric Carlson moved to approve the revised USD 410 Agreement for Clerical Support including a 15% salary increase for the TEEN Clerk and the TEEN Treasurer. Motion seconded by Jessey Hiebert. Carried 3-0.

6. Other/Discussion

- a. TEEN By-Laws Review
- b. TEEN Virtual Academy Graduation

7. Next Meeting

8. Adjournment

Mark Wendt adjourned the meeting at 6:44 p.m.

Jerry Hinerman, Clerk