

TECHNOLOGY EXCELLENCE IN EDUCATION NETWORK
June 17, 2015, Regular Board Meeting Minutes
U.S.D. 410 Durham – Hillsboro – Lehigh District Office
6:00 p.m.

Members Present:

Mark Rooker, Chairperson (arrived at 6:14 p.m.)
Jeff Bina

Jan Helmer, Vice-Chairperson
Anna Gustafson

Members Absent:

Shayla Clark

Others Present:

Lena Kleiner, Director

Jerry Hinerman, Clerk

1. Call to Order

Jan Helmer called the meeting to order at 6:07 p.m.

2. Approval of Agenda

Anna Gustafson moved to approve the agenda. Motion seconded by Jeff Bina. Carried 3-0.

3. Approval of Board Minutes

Jeff Bina moved to approve the minutes of the May 20, 2015, regular board meeting. Motion seconded by Jan Helmer. Carried 3-0.

Mark Rooker arrived at 6:14 p.m. and began chairing the meeting.

4. Approval of Payment of Bills and Financial Reports

Jan Helmer moved to approve the payment of bills totaling \$13,154.19 and the June 17, 2015, Income and Expenses reports. Motion seconded by Anna Gustafson. Carried 4-0.

5. Business Items

a. Twotrees Technologies Agreement

Anna Gustafson moved to approve the renewal of the Twotrees Technologies Agreement for \$3,000 for one year. Motion seconded by Jan Helmer. Carried 4-0.

b. Paessler Graphing Subscription

Anna Gustafson moved to approve the renewal of the Paessler Graphing Subscription for \$400 for one year plus an additional international transaction fee of approximately \$10 to \$15. Motion seconded by Jan Helmer. Carried 4-0.

c. BTU Consultants LLC Agreement

Mark Rooker moved to approve the renewal of the BTU Consultants LLC Agreement for e-rate consulting for \$2,200 for one year. Motion seconded by Jeff Bina. Carried 4-0.

d. TEEN Virtual Academy Teacher Payments

Jan Helmer moved to set the payment for teaching in the TEEN Virtual Academy at \$150 per student per course for teachers teaching a year-long course and \$100 per student per course for teachers teaching a semester-long course. Motion seconded by Mark Rooker. Carried 4-0.

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- e. TEEN Virtual Academy Teacher Work Agreement
Mark Rooker moved to approve the 2015 – 2016 TEEN Virtual Academy Teacher Work Agreement as presented. Motion seconded by Anna Gustafson. Carried 4-0.
- f. TEEN Virtual Academy Handbook
Anna Gustafson moved to approve the 2015 – 2016 TEEN Virtual Academy Handbook as presented. Motion seconded by Jan Helmer. Carried 4-0.
- g. TEEN Virtual Academy Student and Parent Contracts
Anna Gustafson moved to approve the 2015 – 2016 TEEN Virtual Academy Student Contract and Parent Contract with the following additions. Motion seconded by Mark Rooker. Carried 4-0
 - Addition of a statement to both contracts regarding the return of laptop computers and other materials upon program withdrawal or completion
 - Addition of a statement to the student contract about liability for covering the costs of replacing lost or damaged laptop computers and other materials
- h. TEEN Virtual Academy Technology Usage Agreement
Mark Rooker moved to approve the 2015 – 2016 TEEN Virtual Academy Technology Usage Agreement as presented. Motion seconded by Anna Gustafson. Carried 4-0.
- i. USD 410 Agreement for Office Support
- j. USD 410 Agreement for Clerical Support
Mark Rooker moved for the Board to go into executive session with the Director at 6:50 p.m. for the purpose of discussing matters related to personnel and for the Board to return to open meeting at 6:55 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Anna Gustafson. Carried 4-0.

Regular Session

Jan Helmer moved to approve the USD 410 Agreement for Office Support and the USD 410 Agreement for Clerical Support with the following changes. Motion seconded by Mark Rooker. Carried 4-0.

Change the payment for clerk services from a rate of 3.25% of the clerk's USD 40 annual salary to \$300 per month

Change the payment for treasurer services from one hour of overtime per month at the treasurer's USD 410 rate of pay to \$50 per month

- k. Director Compensation
Mark Rooker moved for the Board to go into executive session with the Clerk of the Board at 7:02 p.m. for the purpose of discussing matters related to personnel and for the Board to return to open meeting at 7:12 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Jan Helmer. Carried 4-0.

Regular Session

Mark Rooker moved to approve a \$400 increase in TEEN Director Lena Kleiner's salary for Fiscal Year 2016 and a health insurance contribution equivalent to a \$1,000 deductible family coverage health insurance premium. Motion seconded by Jan Helmer. Carried 4-0.

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6. Other/Discussion

- a. New TEEN Online Courses
- b. TEEN Online Course Expansion
- c. Hillsboro Free Press Article
- d. TEEN Virtual Academy Updates
- e. Fiber Relocation Update
- f. New TEEN Website

7. Next Meeting

Mark Rooker moved to approved holding the next TEEN Board Meeting at 6:00 p.m. on July 14, 2015, at the USD 408 District Office. Motion seconded by Jan Helmer. Carried 4-0.

8. Adjournment

Mark Rooker declared the meeting adjourned at 7:35 p.m.

Jerry Hinerman, Clerk