

**TECHNOLOGY EXCELLENCE IN EDUCATION NETWORK**  
**June 19, 2019, Regular Board Meeting Minutes**  
**USD 408 Marion – Florence District Office**  
**6:00 p.m.**

**Members Present:**

**Mark Rooker, Chairperson**  
**Mark Wendt**

**Jan Helmer**

**Anita Svoboda**

**Members Absent:**

**Shayla Clark**

**Others Present:**

**Lena Kleiner, Director**

**Jerry Hinerman, Clerk**

**1. Call to Order**

Mark Rooker called the meeting to order at 6:00 p.m.

**2. Approval of Agenda**

Mark Wendt moved to approve the agenda. Motion seconded by Jan Helmer. Carried 4-0.

**3. Approval of Board Minutes**

Anita Svoboda moved to approve the minutes of the May 15, 2019, regular board meeting. Motion seconded by Mark Wendt. Carried 4-0.

**4. Approval of Payment of Bills and Financial Reports**

Mark Wendt moved to approve the payment of bills totaling \$9,794.90 and the June 19, 2019, Income and Expense Reports. Motion seconded by Jan Helmer. Carried 4-0.

**5. Business Items**

a. Preliminary 2019 – 2020 Budget

b. 2019 – 2020 Assessments

Jan Helmer moved to approve the following 2019 – 2020 TEEN assessments. Motion seconded by Mark Wendt. Carried 4-0.

A Base Assessment of \$40,000 split evenly among the five districts

A Greenbush Media Services Assessment based on the services chosen by each district

A Greenbush IDL Enrichment Program Assessment of \$2,050 for each district

A Canvas Licensing Assessment of \$2,756 split evenly among the five districts

An Edgenuity Licensing Assessment of \$26,000 split evenly among USD 398, USD 408, USD 410, and USD 487

A Families and Communities Together (FACT) Assessment of \$12,000 split evenly among USD 397, USD 398, USD 408, and USD 410

An Impero Licensing Assessment of \$8.10 per device based on the number of devices licensed by USD 397, USD 398, USD 408, and USD 410

c. TEEN Virtual Academy Funding Return

Jan Helmer moved to approve the return of virtual funding in the amount of \$200,000 total to be split evenly between USD 398, USD 408, USD 410, and USD 487. Motion seconded by Mark Wendt. Carried 4-0.

d. Firewall Management Agreement

Mark Wendt moved to approve the agreement with TC Wireless for firewall management for 2019 – 2020 at a cost of \$2,000. Motion seconded by Jan Helmer. Carried 4-0.

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- e. E-Rate Consultant Agreement  
Mark Rooker moved to approve the agreement with BTU Consultants LLC for e-rate filing for 2019 – 2020 at a cost of \$2,200. Motion second by Mark Wendt. Carried 4-0.
- f. USD 410 Agreement for Office Support  
Jan Helmer moved to approve the USD 410 Agreement for Office Support as presented. Motion seconded by Mark Wendt. Carried 4-0.

**Executive Session for Personnel**

Mark Rooker moved for the Board to go into executive session with the Director at 6:10 p.m. to discuss non-elected personal pursuant to the non-elected personnel exception under the Kansas Open Meetings Act (KOMA) and to return to open meeting at 6:15 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Mark Wendt. Carried 4-0.

**Regular Session**

- g. USD 410 Agreement for Clerical Support  
Mark Wendt moved to approve the USD 410 Agreement for Clerical Support for clerk services to be provided at a rate of \$400 per month and treasurer services to be provided at a rate of \$75 per month. Motion seconded by Jan Helmer. Carried 4-0.
- h. Director Compensation  
The Board took no action.

**6. Other/Discussions**

- a. TEEN Virtual Academy Update
- b. Lightspeed Relay and Impero Software Implementation

**7. Next Meeting**

**8. Adjournment**

Mark Rooker adjourned the meeting at 6:25 p.m.

Jerry Hinerman, Clerk