

**TECHNOLOGY EXCELLENCE IN EDUCATION NETWORK**  
**June 17, 2020, Regular Board Meeting Minutes**  
**USD 410 Durham – Hillsboro – Lehigh District Office**  
**6:00 p.m.**

**Members Present:**

**Mark Rooker, Chairperson**  
**Eric Carlson (via Zoom)**  
**Mark Wendt (via Zoom)**

**Jan Helmer (via Zoom)**  
**Shayla Clark (via Zoom)**

**Others Present:**

**Lena Kleiner, Director**

**Jerry Hinerman, Clerk**

**1. Call to Order**

Mark Rooker called the meeting to order at 6:00 p.m.

**2. Approval of Agenda**

Jan Helmer moved to approve the agenda. Motion seconded by Shayla Clark. Carried 5-0.

**3. Approval of Board Minutes**

Mark Wendt moved to approve the minutes of the May 20, 2020, regular board meeting. Motion seconded by Jan Helmer. Carried 5-0.

**4. Payment of Bills and Financial Reports**

Jan Helmer moved to approve the payment of bills totaling \$9,011.17 and the June 17, 2020, Income and Expense Reports. Motion seconded by Shayla Clark. Carried 5-0.

**5. Business Items**

a. BTU Consultants, LLC E-Rate Filing Agreement

Mark Wendt moved to approve the agreement with BTU Consultants, LLC for e-rate filing for 2020 – 2021 at the cost of \$2,200. Motion seconded by Jan Helmer. Carried 5-0.

b. USD 410 Agreement for Office Support

Shayla Clark moved to approve the USD 410 Agreement for Office Support. Motion seconded by Eric Carlson. Carried 5-0.

c. USD 410 Agreement for Clerical support

Mark Wendt moved to approve the USD 410 Agreement for Clerical Support. Motion seconded by Jan Helmer. Carried 5-0.

d. TEEN Virtual Academy Handbook and Enrollment Documents

Jan Helmer moved to approve the 2020 – 2021 TEEN Virtual Academy Handbook and Enrollment Documents. Motion seconded by Shayla Clark. Carried 5-0

e. Director Compensation

The Board took no action.

**6. Other/Discussions**

a. TEEN Virtual Academy Funding Return

**7. Next Meeting**

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**8. Adjournment**

Mark Rooker adjourned the meeting at 6:18 p.m.

Jerry Hinerman, Clerk