

**TECHNOLOGY EXCELLENCE IN EDUCATION NETWORK**  
**May 18, 2016, Regular Board Meeting Minutes**  
**USD 410 Durham – Hillsboro – Lehigh District Office**  
**6:00 p.m.**

**Members Present:**

**Mark Rooker, Chairperson**

**Jeff Bina (via telephone)**

**Mark Wendt (via telephone)**

**Jan Helmer (via telephone)**

**Shayla Clark (via telephone)**

**Others Present:**

**Lena Kleiner, Director**

**Jerry Hinerman, Clerk**

**1. Call to Order**

Chairperson Mark Rooker called the meeting to order at 6:01 p.m.

**2. Approval of Agenda**

Mark Wendt moved to approve the agenda. Motion seconded by Jan Helmer. Carried 5-0.

**3. Approval of Minutes**

Jeff Bina moved to approve the minutes of the April 20, 2016, regular board meeting. Motion seconded by Shayla Clark. Carried 5-0.

**4. Approval of Payment of Bills and Financial Reports**

Jan Helmer moved to approve the payment of bills totaling \$11,941.75 and the May 18, 2016, Income and Expense Reports. Motion seconded by Shayla Clark. Carried 5-0.

**5. Business Items**

a. Projected Ending Balance and Preliminary Fiscal Year 2017 Budget

b. Fiscal Year 2017 Assessments

Jan Helmer moved to approve the following Fiscal Year 2017 assessments. Motion seconded by Jeff Bina. Carried 5-0

A base assessment of \$87,500 split evenly among the five districts

A Greenbush enrichment program assessment of \$1,800 for each district

A Canvas licensing assessment of \$2,624 split evenly among all five districts

An Edgenuity licensing assessment of \$26,000 split evenly among USD 398, USD 408, USD 410, and USD 487

A Families and Communities Together (FACT) assessment of \$10,000 split evenly among USD 397, USD 398, USD 408, and USD 410

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c. TEEN Online/IDL Class Fees

Jan Helmer moved to approve the following TEEN Online/IDL class fee structure. Motion seconded by Mark Wendt. Carried 5-0.

Each site receiving an IDL/Online course will be assessed a fee per semester based on the following scale as well as a \$20 per student per semester fee.

One district receiving a class = \$1,000 fee for the district per class per semester

Two districts receiving a class = \$500 fee per district per class per semester

Three districts receiving a class = \$330 fee per district per class per semester

Four districts receiving a class = \$250 fee per district per class per semester

These fees will also be assessed to a site receiving an online course taught by one of their own teachers if that course is not in the teacher's daily schedule.

d. TEEN Director Calendar

Mark Wendt moved to approve the TEEN Director 2016 – 2017 calendar as presented. Motion seconded by Shayla Clark. Carried 5-0.

e. TEEN Virtual Academy Handbook

Jan Helmer moved to approve the 2016 – 2017 TEEN Virtual Academy handbook as presented. Motion seconded by Shayla Clark. Carried 5-0

f. Fiber Cut

g. Fiber Lease

## **6. Next Meeting**

## **7. Adjournment**

Mark Rooker adjourned the meeting at 6:40 p.m.

Jerry Hinerman, Clerk