

**TECHNOLOGY EXCELLENCE IN EDUCATION NETWORK**  
**May 20, 2020, Regular Board Meeting Minutes**  
**USD 410 Durham – Hillsboro – Lehigh District Office**  
**6:00 p.m.**

**Members Present:**

**Mark Rooker, Chairperson**  
**Mark Wendt (via Zoom)**

**Jan Helmer (via Zoom)**

**Members Absent:**

**Eric Carlson**

**Shayla Clark**

**Others Present:**

**Lena Kleiner, Director**

**Jerry Hinerman, Clerk**

**1. Call to Order**

Mark Rooker called the meeting to order at 6:03 p.m.

**2. Approval of Agenda**

Jan Helmer moved to approve the agenda. Motion seconded by Mark Wendt. Carried 3-0.

**3. Approval of Board Minutes**

Jan Helmer moved to approve the minutes of the April 15, 2020, regular board meeting. Motion seconded by Mark Wendt. Carried 3-0.

**4. Payment of Bills and Financial Reports**

Mark Wendt moved to approve the payment of bills totaling \$13,946.00 and the May 20, 2020, Income and Expense Reports. Motion seconded by Jan Helmer. Carried 3-0.

**5. Business Items**

a. Projected Fiscal Year 2020 Ending Cash Balance and Preliminary Fiscal Year 2021 Budget

b. Impero Agreement

Jan Helmer moved to approve a one-year agreement with Impero Solutions, Inc., for 1,795 Impero Education Pro device licenses for \$10,770.00. Motion seconded by Mark Wendt. Carried 3-0.

c. Fiscal Year 2021 Assessments

Mark Wendt moved to approve the following Fiscal Year 2021 TEEN assessments. Motion seconded by Jan Helmer. Carried 3-0.

A Base Assessment of \$40,000 split evenly among the five districts

A Greenbush IDL Enrichment Program Assessment of \$10,250 split evenly among the five districts

A Greenbush Media Library Assessment based on the services chosen by each district

A Canvas Licensing Assessment of \$2,948 split evenly among the five districts

An Edgenuity Licensing Assessment of \$26,000 split evenly among USD 398, USD 408, USD 410, and USD 487

A Families and Communities Together (FACT) Assessment of \$14,000 split evenly among USD 397, USD 398, USD 408, and USD 410

An Impero Licensing Assessment of \$6.00 per device based on the number of licenses chosen by each district

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d. Director Calendar

Jan Helmer moved to approve the director's 2020 – 2021 calendar. Motion seconded by Mark Wendt. Carried 3-0

e. Audit Contract

Mark Wendt moved to approve the Fiscal Year 2020 audit contract with Summer, Spencer & Company, P.A. for an amount not to exceed \$3,100. Motion seconded by Jan Helmer.

## **6. Other/Discussions**

- a. TEEN Virtual Academy Update

## **7. Next Meeting**

## **8. Adjournment**

Mark Rooker adjourned the meeting at 6:31 p.m.

Jerry Hinerman, Clerk