

**TECHNOLOGY EXCELLENCE IN EDUCATION NETWORK**  
**October 18, 2023, Regular Board Meeting Minutes**  
**USD 408 Marion - Florence District Office**  
**6:00 p.m.**

**Members Present:**

**Mark Wendt, Chairperson**  
**Jessey Hiebert (via phone)**

**Eric Carlson**  
**Jan Helmer (arrived at 6:01 p.m.)**

**Member Absent:**

**Brian Simmonds**

**Others Present:**

**Lena Kleiner, Director**

**Jerry Hinerman, Clerk**

**1. Call to Order**

Mark Wendt called the meeting to order at 6:00 p.m.

**2. Approval of Agenda**

Jessey Hiebert moved to approve the agenda. Motion seconded by Eric Carlson. Carried 3-0.

Jan Helmer arrived at 6:01 p.m.

**3. Approval of Board Minutes**

Jan Helmer moved to approve the minutes of the September 20, 2023, regular board meeting. Motion seconded by Eric Carlson. Carried 4-0.

**4. Approval of Payment of Bills and Financial Reports**

Jan Helmer moved to approve the payment of bills totaling \$47,083.73 and the October 18, 2023, Income and Expense Reports. Motion seconded by Mark Wendt. Carried 4-0.

**5. Business Items**

a. TEEN Director Evaluation

**Executive Session – Non-Elected Personnel**

Mark Wendt moved for the Board to go into executive session at 6:10 p.m. with the Director to discuss non-elected personnel performance pursuant to the non-elected personnel exception under the Kansas Open Meetings Act (KOMA) and to return to open meeting at 6:15 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Jan Helmer. Carried 4-0.

**Regular Session**

**6. Other/Discussions**

- a. TEEN Virtual Academy Update
- b. Fiber Testing
- c. TCEA Conference
- d. Firewall Battery Backup
- e. TEEN Mashup
- f. Internet/IP Address Request for Proposal

**7. Next Meeting**

**8. Adjournment**

Mark Wendt adjourned the meeting at 6:30 p.m.

Jerry Hinerman, Clerk